

## East Midlands Academy Trust – Annual General Meeting

18<sup>th</sup> September 2020, 10:00am – 1.00pm virtually via MS Teams

Agenda Item	Discussion	Action
<b>Present</b>	<p><b>Kevin Crompton</b> (EMAT: Member)  <b>Fiona Wheeler</b> (EMAT: Member)  <b>Jon Harris</b> (EMAT: Member)  <b>Joan Martin</b> (EMAT: Member)</p> <p><b>Josh Coleman</b> (EMAT: CEO and Accounting Officer)  <b>Paul Wheeler</b> (EMAT: Finance and Operations Director)  <b>Monica Juan</b> (EMAT: Head of Governance &amp; Safeguarding) - minutes  <b>Ayo Salam</b> (EMAT: Trustee)</p> <p>MJ welcomed all and reminded all present that the matters raised within this meeting would remain confidential until the minutes were agreed and signed off.</p>	
<b>1. Chair</b>	Kevin Crompton was appointed Chair for the meeting.	
<b>2. Welcome, Quorum, Notice and Proxies</b>	<p>The Chair welcomed those present and opened the Annual General Meeting. It was noted that a quorum was present and that the meeting would proceed to business.</p> <p>The Head of Governance confirmed that due notice convening the meeting had been sent to every Member, the Trustees, the auditors and any other person entitled to receive a copy thereof respectively in accordance with the articles of association.</p> <p>Apologies had been received by trustees <b>Stephen Morales</b> and <b>Andy Davies</b>.</p> <p>There were no proxies.</p>	
<b>3. Declarations of Interest</b>	There was produced to the meeting the Register of Interest for East Midlands Academy Trust. It was noted that the three of the four Members, KC, FW and JH were all Trustees for the Multi-Academy Trust.	
<b>4. Minutes of AGM meeting held on 30.04.2019.</b>	<p>The minutes of the meeting held on the 30.04.2019 were reviewed and agreed to be an accurate representation of the meeting.</p> <p>KC agreed to physically sign the minutes once lockdown restrictions had been lifted.</p>	

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<b>5. CEO Verbal Report</b>	<p>The Trustees of East Midlands Academy Trust (EMAT) presented their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2018 to 31 August 2019.</p> <p>The annual report served the purpose of a trustees' report and directors' report under company law.</p> <p>The CEO reported two major achievements for the trust completed during the previous academic year. NIA and PWS had been Ofsted Inspected and obtained a GOOD grading.</p> <p>NIA HT, Tim Maston had left, and a new Head had been appointed, Jo Trevenna who would consolidate the changes introduced by the previous Head.</p> <p>SAA hadn't been able to move from RI during the last Ofsted Inspection. SAA and HAR were now under new Executive Headship, Zoe McIntyre, and both LABs had federated. The transformation of SAA had been significant.</p> <p>Staff engagement had improved significantly. Previous years had seen issues with staff attendance, these had gone down from 16% to less than 8%.</p> <p>Results from PWS, the only secondary school with awarded KS4 and KS5 results, had been good.</p> <p>The trust remained financially stable.</p>	
<b>6. Accounts</b>	<p>The audited accounts and the auditors' report for the company for the year ended 31st August 2019 were distributed and noted by those present.</p> <p>KC proposed to accept the accounts and report and JH seconded; this was unanimously agreed.</p>	<b>Resolution 1 passed.</b>
<b>7. Confirmation of appointment of co-opted Trustees</b>	<p>Members unanimously agreed the appointment of the following people as co-opted Trustees of EMAT under Article 47 and 58.</p> <ul style="list-style-type: none"> <li>• <b>Asvin Morjaria</b></li> <li>• <b>David Houghton</b></li> </ul>	<b>Resolution 2 passed.</b>
<b>8. Appointment of Auditors</b>	<p>Members unanimously agreed to reappoint Mazars as the Trust's Auditors for the period 2019-2020.</p>	<b>Resolution 3 passed.</b>
<b>9. Authority to fix the auditors' remuneration</b>	<p>Members unanimously agreed that the Trust Board should fix the remuneration of the auditors.</p>	<b>Resolution 4 passed.</b>

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<b>10. AOB</b>	The CEO informed members that HAT had agreed to join EMAT as part of the trust growth strategy. Due diligence was ongoing.	
<b>11. Close</b>	There being no further business the Chair declared the meeting closed at 13.36pm	

**Meeting closed at 13.36pm**

**Signed by Kevin Crompton, Chair of AGM**

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**Date**.....